

SOUTHERN COASTAL REGIONAL EMPLOYEE BENEFITS FUND BILLS LIST

Confirmation of Payment

APRIL 2017

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Southern Coastal Regional Employee Benefits Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2016

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001030			
001030	DENNIS TOWNSHIP SCHOOL DISTRICT	WELLNESS CELEBRATION HEALTHLY FOOD AWARD	64.98
001030	DENNIS TOWNSHIP SCHOOL DISTRICT	WELLNESS PROGRAM - FITBITS 10/17/16	9,935.02
			10,000.00

Total Payments FY2016 10,000.00

FUND YEAR 2017

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001031			
001031	AETNA HEALTH MANAGEMENT LLC	MEDICARE ADVANTAGE - 04/2017 - COASTAL	18,367.70
			18,367.70
001032			
001032	DELTA DENTAL OF NEW JERSEY INC	TPA FEE 04/2017 - GRP COASTAL	505.30
			505.30
001033			
001033	AETNA LIFE INSURANCE COMPANY	PSIUD 93791981 BP 1001 - 04/2017	110,305.44
			110,305.44
001034			
001034	AMERIHEALTH ADMINISTRATORS	TPA FEE 04/2017	37,352.00
			37,352.00
001035			
001035	PERMA	POSTAGE FEE 03/2017	14.92
001035	PERMA	EXECUTIVE DIRECTOR FEE 04/2017	52,724.67
			52,739.59
001036			
001036	ACTUARIAL SOLUTIONS, LLC	FUND ACTUARY FEE 2ND QTR 2017	8,453.25
			8,453.25
001037			
001037	ALLEN ASSOCIATES	FUND COORDINATOR - 04/2017	83,876.84
001037	ALLEN ASSOCIATES	BROKER - 04/2017	84,616.01
			168,492.85
001038			
001038	J. KENNETH HARRIS, ATTY AT LAW	PLAN DOCUMENT - 04/2017	157.50
001038	J. KENNETH HARRIS, ATTY AT LAW	FUND ATTORNEY FEE 04/2017	2,300.33
001038	J. KENNETH HARRIS, ATTY AT LAW	FUND ATTORNEY - 3/2017 - OVERPAYMENT	-247.50
			2,210.33
001039			
001039	VERRILL & VERRILL, LLC	TREASURER FEE 04/2017	925.50
			925.50
001040			
001040	MICHAEL S. ZAMBITO	TREASURER FEE 04/2017	617.00
			617.00

001041			
001041	ALLSTATE INFORMATION MANAGEMNT	ACCT: 963 - ACT & STOR - 2/28/2017	11.68
			11.68
001042			
001042	THE PRESS OF ATLANTIC CITY	ACCT: 8006196 - 3/10/2017 - EXEC COMM	39.48
			39.48
001043			
001043	UPPER DEERFIELD TOWNSHIP BOE	AMAZON PARTICIPATION PRIZES, FITBITS SCALE	744.26
001043	UPPER DEERFIELD TOWNSHIP BOE	PEGGY DYER - YOGA	160.00
001043	UPPER DEERFIELD TOWNSHIP BOE	CAMPANI'S LEGACY LANES (BOWLING)	21.00
001043	UPPER DEERFIELD TOWNSHIP BOE	JENNI SPIKER-SCHMIDT - ZUMBA	180.00
			1,105.26
001044			
001044	MUNICIPAL REINSURANCE HIF	SPECIFIC REINSURANCE - 04/2017	155,175.42
001044	MUNICIPAL REINSURANCE HIF	AGGREGATE REINSURANCE 04/2017	12,091.25
			167,266.67
		Total Payments FY2017	568,392.05

TOTAL PAYMENTS ALL FUND YEARS \$ 578,392.05

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

SOUTHERN COASTAL REGIONAL EMPLOYEE BENEFITS FUND BILLS LIST

Resolution No. 17-17

MAY 2017

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Southern Coastal Regional Employee Benefits Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR 2017

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
001045			
001045	AETNA HEALTH MANAGEMENT LLC	MEDICARE ADVANTAGE - 05/2017 - COASTAL	18,367.70
			18,367.70
001046			
001046	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 05/2017 - GRP COASTAL	505.30
			505.30
001047			
001047	AETNA LIFE INSURANCE COMPANY	ACCT: PSIUD 93791981 BP 1001 - 05/2017	105,513.92
			105,513.92
001048			
001048	AMERIHEALTH ADMINISTRATORS	TPA FEE 05/2017	37,352.00
			37,352.00
001049			
001049	PERMA	POSTAGE FEE 04/2017	18.34
001049	PERMA	EXECUTIVE DIRECTOR FEE 05/2017	53,211.00
			53,229.34
001050			
001050	ALLEN ASSOCIATES	FUND COORDINATOR - 05/2017	84,577.38
001050	ALLEN ASSOCIATES	BROKER - 05/2017	85,288.46
			169,865.84
001051			
001051	J. KENNETH HARRIS, ATTY AT LAW	FUND ATTORNEY FEE 05/2017	2,300.33
			2,300.33
001052			
001052	VERRILL & VERRILL, LLC	TREASURER FEE 05/2017	925.50
			925.50
001053			
001053	MICHAEL S. ZAMBITO	TREASURER FEE 05/2017	617.00
			617.00
001054			
001054	ALLSTATE INFORMATION MANAGEMNT	ACCT: 963 - ACT & STOR 4/30/2017	0.47
001054	ALLSTATE INFORMATION MANAGEMNT	ACCT: 963 - ACT & STOR 3/31/2017	0.47
			0.94
001055			
001055	MEDICAL EVALUATION SPECIALISTS	MES 31817031580 - 3/10/2017	331.25
			331.25
001056			
001056	PRESS OF ATLANTIC CITY	ACCT: 8006196 - 4/28/17	40.26

			40.26
001057			
001057	MUNICIPAL REINSURANCE HIF	SPECIFIC REINSURANCE - 05/2017	156,650.16
001057	MUNICIPAL REINSURANCE HIF	AGGREGATE REINSURANCE - 05/2017	12,206.00
			168,856.16
		Total Payments FY2017	557,905.54

TOTAL PAYMENTS ALL FUND YEARS \$ 557,905.54

Chairperson

Attest: _____ Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

RESOLUTION NO. 15-17

**SOUTHERN COASTAL REGIONAL EMPLOYEE BENEFITS FUND
CERTIFICATION OF ANNUAL AUDIT REPORT FOR
PERIOD ENDING DECEMBER 31, 2016**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each Fund Commissioner, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the Fund Commissioners of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all Fund Commissioners have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
and
Recommendations

and

WHEREAS, the Fund Commissioners have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
and
Recommendations

as evidenced by the group affidavit form of the Fund Commissioners.

WHEREAS, such resolution of certification shall be adopted by the Fund Commissioners no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all Fund Commissioners have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the Fund Commissioners to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the Executive Committee hereby states that they have complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that the 2015 fund year be and is hereby closed.

ADOPTED: May 22, 2017

BY: _____
CHAIRPERSON

ATTEST:

SECRETARY

RESOLUTION NO. 16-17

**SOUTHERN COASTAL REGIONAL EMPLOYEE BENEFITS FUND
RESOLUTION TO OFFER MEMBERSHIP TO THE
HAMMONTON BOE**

WHEREAS, a number of local public entities in the state of New Jersey have joined together to form a Joint Insurance Fund, entitled the Fund, (the "Fund") as permitted by chapter 372 Laws of 1983 (40A: 10-36); and

WHEREAS, the Fund held a Public Meeting on **May 22, 2017** for the purposes of conducting the official business of the Fund; and

WHEREAS, the Executive Director and Actuary of the Fund has reviewed the risk, underwriting detail, and actuarial projections for the Fund and recommends an annual total assessment as presented in detail; and

WHEREAS, it appears that the inclusion of the Hammonton BOE in the Fund would be in the best interests of the Fund and the inclusion of the entity in the Fund is consistent with the Fund's By-laws; now, therefore,

BE IT RESOLVED, that the Southern Coastal Regional Employee Benefits Fund hereby offers membership to the Hammonton BOE on or about August 1, 2017 for medical coverage, contingent upon receipt of the Fund's authorizing resolution to join the Fund and its executed Indemnity and Trust agreement.

BY: _____
CHAIRPERSON

ATTEST:

SECRETARY

RESOLUTION NO. 17-17

**SOUTHERN COASTAL REGIONAL EMPLOYEE BENEFITS FUND
APPROVAL OF THE APRIL AND MAY 2017 BILLS LISTS**

WHEREAS, the Southern Coastal Regional Employee Benefits Fund held a Public Meeting on **May 22, 2017** for the purposes of conducting the official business of the Fund; and

WHEREAS, The Treasurer for the Fund presented bills lists to satisfy outstanding costs incurred for operating the Fund during the months of April and May 2017 for consideration and approval of the Executive Committee; and

WHEREAS, The Treasurer for the Fund presented a Treasurers Report which detailed the claims payments and imprest transfers for the Fund for the Month of April for all Fund Years for consideration and approval of the Executive Committee; and

WHEREAS, a quorum of the Executive Committee was present thereby conforming with the By-laws of the Fund to conduct official business of the Fund,

NOW THEREFORE BE IT RESOLVED the Commissioners of the Executive Committee of the Southern Coastal Regional Employee Benefits Fund hereby approve the Bills List for April and May 2017 prepared by the Treasurer of the Fund and duly authorize and concur said bills to be paid expeditiously, in accordance with the laws and regulations promulgated by the State of New Jersey for Municipal Health Insurance Funds.

NOW, THEREFORE BE IT FURTHER RESOLVED, the Commissioners of the Executive Committee of the Southern Coastal Regional Employee Benefits Fund hereby approve the Treasurers Report as furnished by the Treasurer of the Fund and concur with actions undertaken by the Treasurer, in accordance with the laws and regulations promulgated by the State of New Jersey for Municipal Health Insurance Funds.

ADOPTED: May 22, 2017

BY: _____
CHAIRPERSON

ATTEST:

SECRETARY